Put the team back in teamwork

Evernote Business | Microsoft Teams Integration

Your team’s best work doesn’t live in just one place. Evernote Business lets you access all content right from your chat thread so you’re able to give conversations more context, turn ideas into action, and see where better collaboration takes you.

TOP BENEFITS

INCREASED TEAMWORK

Bring your Evernote Business content into Teams and go beyond standard communication, so you can easily share your ideas and collaborate better.

BETTER COMMUNICATION

Get the full context of a conversation by chatting about a project in Teams while reading through a shared Evernote Business note, all without ever leaving your chat.
"Since implementing Evernote Business, the time it takes my team to carry out a project from start to finish has been cut in half."

Péter Tóth-Czere
Co-Founder & Chief Content Officer,
Coffee Break Consulting
**YOUR 4-STEP GUIDE**

**1. COMMUNICATE**
Share your Evernote Business notes in a Teams channel to collaborate on projects without leaving Teams, allowing you to turn any conversation into a working session in a snap.

**2. SHARE INFORMATION**
One click lets you search and share anything including meeting minutes, handwritten notes, whiteboard images, offline documents, and more.

**3. COLLABORATE**
With all of the information organized and captured, you can turn conversations into a productive brainstorm by pinning an Evernote Business note to a conversation for the team to edit and view.

**4. PLUGIN TO EMAIL**
Create and organize new Evernote Business notes from emails and attachments with the Microsoft Outlook plugin with just one click.

**HOW TEAMS CAN USE THE INTEGRATION**

**For improved Organization**
Effortlessly catalogue data, research, conversations, and meeting notes so they are easy to find anytime.

**As a Time-Saver**
Search and share from within a Teams chat—there's no need to switch between apps. Plus, changes to notes stay in sync so chats are always up to date.

**For Cross-Functional Alignment**
Employees can pin notes—like objectives, deliverables, or metrics—to give context to a conversation as well as build shared understanding and alignment across teams.

**To Promote Better Conversations**
Both private and public Evernote Business notes can be shared within a channel or conversation, so everyone has what they need to focus on the tasks that matter most.

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